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March 11, 2008

RE: Request for Bid K09-9001-29
Programmer / Analyst Service

AMENDMENT #1

Dear Interested Party:

The Administrative Office of the Courts (AOC) provides the following additional information as a result of questions asked by prospective bidders to the above referenced Request for Bid:

Section 11 "Specifications" number 3, Contractors Responsibilities, please disregard A, 6.

Page 13, Price Proposal Work Sheet. Please note that "A" Price Per Project and "B" Total Bid Price are the same.

The CJIS/MJIS System provides the Circuit Court Statistics for the Judiciary and the Criminal Reporting to the Criminal Repository at the Department of Public Safety and Correctional Services (PSDC). In addition, the CJIS/MJIS system provides sentencing information to the Sentencing Guidelines Commission and plays an intermediary role in voter certification between the State Board of Elections and the Department of Public Safety and Correctional Services.

The **AS400 portion** of the CJIS/MJIS application is the data entry/quality assurance portion of the system. It captures Circuit Court Criminal, Civil, and Juvenile filing, hearing, and termination data. This data is sent from the circuit courts via TAPE80 cartridge, electronic file transfer (network queue AS400 to AS400, FTP) or manual log sheets.

The **mainframe portion** handles the updating of the Criminal Repository at the Department of Public Safety, the production of the monthly, quarterly, and fiscal year-end statistical reporting for the Circuit Courts, and the above-noted additional services

Q. If the candidate has significant COBOL and not specific COBOL 400 experience, would that be sufficient? It looks like COBOL400 has the same structure, syntax and rules as COBOL used on the IBM mainframes they have worked on.

A. The individual selected must be able to maintain our CJIS/MJIS application and respond quickly to law changes and production problems independently. The application is at least 28 years old and involves the manipulation of multiple files on the AS400 and the mainframe. In May, we lost the only analyst with a thorough knowledge of our CJIS/MJIS application and expertise on the AS400. The candidate must have AS400 expertise, so that (s)he can code, compile, and test programs; and promote source/load modules and files from test to production without assistance. These processes work differently from the same functions on the mainframe.

Q. What are the specific FTP requirements?

A. Many of the input files in the CJIS/MJIS System come from applications outside of Judicial Information Systems. The individual selected must be able to GET and PUT files using FTP in their JCL.

Q. What is the level of FTP (File Transfer Protocol) knowledge required?

A. The individual selected must possess basic user skills in FTP.

Q. What % of the job requirements requires mainframe expertise? (Approximate)

What % of the job requirements requires AS400 expertise? (Approximate)

A. The required expertise will be dependant on the types of changes we have to make to the system. Generally, the ratio is approximately 80% mainframe to 20% AS400 (or greater), but that can change if we have to alter the data entry/quality assurance portion of the system.

Q. For AS400 Expertise, what % is: (Approximate?)

A. AS 400 COBOL (see the response to #1 above)

AS 400 Operations. The individual creates the CL's that run the programs. Our Operations Department comes into play, when modules are moved from the Test environment to the Production environment.

Command Language (JCL, Job Control Language) CL (Control Language) is the proper terminology for the AS400.

Interactive Programming. System is menu-driven with CL's that get executed based on selection made. This individual needs to know how to create new menus/CL's/etc. and how to use them.

Data Base Mgmt - All VSAM files.

Q. Do contractor need to have court system knowledge?

A. No

These are the only changes contemplated by Amendment No. 1. All other terms and conditions shall remain the same.

Thank you in advance for your interest in doing business with the Maryland Judiciary.

Sincerely,

Kevin L. Jones
Procurement Specialist
Office of Procurement and Contract Administration

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